



BROOKS TOWN COUNCIL MEETING

MINUTES

September 18, 2023

Mayor Langford called the meeting to order at 6:30 p.m. and led the Invocation and Pledge.

Council Member present: Ted Britt
 Kay Brumbelow
 Brian Davis
 Scott Israel
 Todd Speer

The proposed Agenda for Monday, September 18, 2023, was emailed to the Mayor and Council Members for review before tonight's meeting. Mayor Langford asked for a motion to approve the agenda; Council Member Scott Israel made a Motion to approve the agenda as presented; Council Member Ted Britt seconded the motion. The vote was unanimous.

The draft Public Hearing Minutes for Monday, August 14, 2023, were emailed to the Mayor and Council Members for review before tonight's meeting. Mayor Langford asked for a motion to approve the minutes; Council Member Todd Speer made a Motion to approve the minutes as presented; Council Member Kay Brumbelow seconded the motion, and Council Members Ted Britt and Scott Israel abstained. The vote was unanimous in favor.

The draft Executive Session Minutes for Monday, August 14, 2023, were emailed to the Mayor and Council Members for review before tonight's meeting. Mayor Langford asked for a motion to approve the Executive Session minutes; Council Member Brian Davis made a Motion to approve the minutes as presented; Council Member Todd Speer seconded the motion, and Council Members Ted Britt and Scott Israel abstained. The vote was unanimous in favor.

The draft Public Hearing Minutes for Monday, August 21, 2023, were emailed to the Mayor and Council Members for review before tonight's meeting. Mayor Langford asked for a motion to approve the minutes; Council Member Brian Davis made a Motion to approve the minutes as presented; Council Member Scott Israel seconded the motion. The vote was unanimous in favor.

The draft Council Meeting Minutes for Monday, August 21, 2023, were emailed to the Mayor and Council Members for review before tonight's meeting. Mayor Langford asked for a motion to approve the Executive Session minutes; Council Member Brian Davis made a Motion to approve the minutes as presented; Council Member Scott Israel seconded the motion, and Council Member Kay Brumbelow abstained. The vote was unanimous in favor.

The draft Executive Session Minutes for Monday, August 21, 2023, were emailed to the Mayor and Council Members for review before tonight's meeting. Mayor Langford asked for a motion to approve the Executive Session minutes; Council Member Todd Speer made a Motion to approve the minutes as presented; Council Member Brian Davis seconded the motion, and Council Member Kay Brumbelow abstained. The vote was unanimous in favor.

New Business:

L. Spohr presented the first reading of the proposed Fiscal Year End 2023 Budget. The proposed Fiscal Year End 2023 budget used the FY2023 Amended Budget adopted on October 17, 2022, with revenue and expenditures of \$507,961.

L. Spohr reported Fiscal Year End 2023 revenue of \$628,200 and expenditures of \$544,671, adding \$83,529 (unaudited) to the Fund Balance.

L. Spohr reported cemetery lot sales had an unprecedented amount of revenue; also increased revenues from LOST and TAVT, and tax revenue decreases for Franchise Tax Fees, Property Tax, Intangible, Alternative Ad Valorem, and RETT taxes. LMIG, Capital Improvement, Admin, and ARPA had expenditures that exceeded the budget.

With the proposed \$83,529 (unaudited) addition, the Fund Balance could support 8.2 months of operations in case of an emergency.

No action is required this evening as the second reading will be on Monday, October 16, 2023, at which time the Council will vote to approve/deny the Fiscal Year End 2023 Budget.

Committee Reports:

Mayor's Report: Mayor Langford announced that he had nothing new to report for the month of August.

Planning and Zoning:

M. Ungaro announced that he had nothing new to report for the month of August.

Recreation:

D. Holliman was not present; no report was given.

Library: K. Bradley reported she continues to de-access old and outdated books. K. Bradley requested the approval to de-access 288 books with copyright dates ranging from 1964 to 2005, valued at \$475.26. Mayor Langford asked for a motion to approve the deaccession of the 288 library books. Council Member Scott Israel made a Motion to approve the deaccession of 288 books, and Council Member Todd Speer seconded the motion. The vote was unanimous in favor.

Town Clerk Report: L. Spohr announced that she had nothing new to report for the month of August.

Finance Officer's Report: L. Spohr reviewed the August financials; LOST was at an increase versus August 2022. LOST YTD is at an increase of 7.4%. The Town received July's 2023 SPLOST wire in the amount of \$14,088.71; compared to the 2017 SPLOST wire for July 2022, it was down by 11.3%.

Town Manager Report:

Brooks Market:

The September Market is this weekend.

M. Ungaro reported on the meetings and seminars he attended during the month of August.

- Attended the GMA Broad Band Summit in Jackson on 8/29. Given the nominal service experienced in Brooks, we are much better off than other jurisdictions.
- Fayette Co. BOE Quarterly Planning – Hosted by BOE and attended by all municipalities and the County. Updates were provided to BOE for their planning purposes.
- Countywide manager’s meeting. The four municipalities and Fayette County managers meet quarterly to discuss issues and strategize how to accomplish goals best. Part of our discussion centered around the Elections Office’s handling of qualifying Brooks candidates.
- County Transportation Committee – This month’s meeting was held at Peachtree City City Hall. Featured were the staff of GDOT’s District 3 office. Updates on projects within Fayette County were provided. The traffic signal for Hwy 85 Conn., and GA 85 is currently being designed. No date was given for completion.

Any Other Business: None

Mayor Langford stated that with no further business to discuss, the public portion of the meeting closed at 6:58 p.m. to begin the Executive Session.

Adjourn: With no further business to discuss this evening and the Executive Session is closed, Mayor Langford asked for a motion to adjourn; Council Member Brian Davis offered a Motion to adjourn; Council Member Todd Speer seconded the motion. The vote was unanimous in favor, and the meeting was adjourned at 7:12 p.m.

Respectfully Submitted,



Lorey Spahr
Town Clerk